



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

August 21, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

VAN NUYS COURTHOUSE CHILD WAITING ROOM PROJECT (THIRD DISTRICT) (3-VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the Van Nuys Courthouse – Child Waiting Room Project is categorically exempt under the California Environmental Quality Act (CEQA).
2. Establish the Van Nuys Courthouse – Child Waiting Room Project and Project Budget in the amount of \$260,000 to be funded with the Third District Capital Project net County cost and a contribution from the Valley Community Legal Foundation of the San Fernando Valley Bar Association.
3. Authorize the Chief Executive Office and Internal Services Department to proceed and deliver the proposed project as described herein.

PURPOSE/JUSTIFICATION

Approval of the recommended actions will allow the renovation to proceed for the Van Nuys Courthouse – Child Waiting Room Project, located at 6230 Sylmar Avenue, Van Nuys, California 91401.

In 2002, the Board of Supervisors passed a resolution to implement the Superior Court Child Waiting Room Program. The intent of this program is to provide waiting rooms for children in order to allow parents or guardians attending hearings, visiting the self-help center, filing court papers, seeking domestic violence restraining orders and other services from the court to focus on their court action while knowing their children are

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well supervised. Currently, child waiting rooms have been implemented at the Long Beach, Pomona, Compton, Stanley Mosk, Airport, Michael D. Antonovich Antelope Valley, and Santa Monica Courthouses.

The proposed project will install a child waiting room at the Van Nuys Courthouse through the demolition of four vacant existing offices and construction of a waiting room including a restroom, flooring, ceiling system, modular furniture systems, patching and painting; and relocation of the existing fire hose cabinet for Fire Department access. The refurbishment work will be performed by the Internal Services Department and is scheduled for completion in February 2008.

Implementation of Strategic Plan Goals

These actions meet the Strategic Plan Goals of Service Excellence (Goal 1) and Fiscal Responsibility (Goal 4) by providing a child-friendly environment for children whose parents are required to appear before a judge or take care of court-related issues and investing in public infrastructure.

FISCAL IMPACT/FINANCING

The estimated cost for construction totals \$156,500, including \$137,390 for the base cost improvements and \$19,110 contingency funds. The total project cost, including construction, contingency fund, project management and other related services is \$260,000 (Attachment A). The 2007-08 Capital Projects/Refurbishments Budget – Van Nuys Courthouse Child Waiting Room Project (CP No. 86707) includes sufficient appropriation through design of the proposed project. The 2007-08 Supplemental Resolution will include an appropriation adjustment in the amount of \$65,000 from the Third District Capital Project net County cost to fully fund the proposed project.

The project is funded by \$210,000 from the Third District Capital Project net County cost and \$50,000 from the Valley Community Legal Foundation of the San Fernando Valley Bar Association.

Operating Budget Impact

The Superior Court anticipates no impact on the operating budget upon completion of the proposed project. Government Code Section 26826.3, as amended in 2002, authorizes a surcharge of \$3 on civil fees to support child waiting rooms. The charge is added to civil filing fees to fund only the operating costs related to child waiting rooms.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

ISD will provide the construction of the project through a combination of in-house Crafts and competitively bid Job Order Contracts previously approved by your Board. A standard contract, in the form previously approved by County Counsel, will be used and includes the standard Board-directed clauses that provide for termination of services, renegotiation, hiring qualified displaced County employees, GAIN/GROW, Contractor Employee Jury Services Program, Safely Surrendered Baby Law, and the Child Support Compliance.

IMPACT ON CURRENT SERVICES

There is no impact on current services associated with the recommended action.

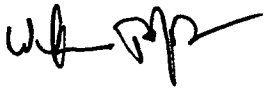
NEGATIVE DECLARATION/ENVIRONMENTAL IMPACT REPORT

The recommended action is categorically exempt under the California Environmental Quality Act under State Guidelines Section 15323 in that it continues the normal operations of an existing facility for public gatherings for which the facility was designed.

CONCLUSION

Please return one adopted copy of the Board letter to the Chief Executive Office (Capital Projects Division) and to the Superior Court.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:JWW:DL
JSE:DJT:DKM

Attachment

c: County Counsel
Superior Court

August 21, 2007

ATTACHMENT A

**VAN NUYS COURTHOUSE
CHILD WAITING ROOM PROJECT
(THIRD DISTRICT) (3-VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Execute Design Contract	8/21/2007
Construction Documents	9/21/2007
Jurisdictional Approvals	9/30/2007
Construction Contract Award	10/30/2007
Construction Start	11/15/2007
Substantial Completion	1/15/2008
Final Acceptance	2/15/2008

II. PROJECT BUDGET SUMMARY

Budget Category	Board-Approved Project Budget
Plans and Specifications	
Basic Design Services	\$ 43,277
Construction Administration	0
Additional/Reimbursable Services	0
Total Plans and Specifications	\$ 43,277
Plan Check	\$ 1,500
Construction Contract	\$137,390
Change Order Contingency	19,110
Utility Connection Fees	0
Total Construction	\$156,500
Modular Furniture/Equipment	\$ 58,723
Other Consultant Services	\$ 0
Miscellaneous Expenditures	\$ 0
County Services	\$ 0
TOTAL	\$260,000